Swanzey Water and Sewer Advisory Committee
Engineering Sub Committee
Meeting Minutes – June 24, 2026
Fire Station Conference Room
Swanzey Town Hall
Draft Minutes

Call To Order
The meeting was called to order by chair Scott Self at 9:30 am.

Members Present: Joe DiRusso, Pat Ambrosio, Sly Karasinski, Larry Crowder, and Scott Self

Others Present: None

DiRusso brought the committee up to date on the Department of Environmental Services requirements regarding the consideration of alternate routes for the proposed sewer forced main connecting to Keene, and that we would be jeopardizing funding sources if alternate routes were not included in the preliminary engineering study.

The contract for engineering services dated 6/15/2026 and submitted by Underwood Engineers, Inc was discussed. There was a discussion on the meaning of “final plans” referred to in the DES portion of the proposal. DiRusso will check with Terry Desmarais of Underwood Engineers for clarification, and he will also have the Swanzey town attorney review the contract.

There was a motion by Self, and seconded by Crowder, to recommend the selectmen authorize DiRusso to sign the contract with Underwood Engineers providing DiRusso is satisfied with the explanation of the term “final plans” as mentioned above, and the town attorney has reviewed the contract. **Vote:** All in favor.

Next Meeting: 9:30, July 9, 2026 at Whitcomb Hall

There was a motion to adjourn by Self, Seconded by Crowder. **Vote:** All in favor. The meeting adjourned at 10:00 am.

Respectfully Submitted

Scott Self